Healthcare Facility Application
Hospital—Renewal

ProAssurance
Treated Fairly

PO Box 590009 • Birmingham, AL 35259-0009 • 800.282.6242 • Fax 205.868.4040

Expiring Policy No. _____

1. Introductory Information

Policyholder Name: _____

Address: _____

City: _____ County: _____ State: _____ ZIP: _____

Telephone Number: _____ Fax Number: _____

Hospital Fiscal Year Begins: _____

Contact Name: _____ Contact Email: _____

Website Address: _____

Instructions:

1. Please review and complete this renewal application.
2. When necessary, check all boxes that apply.
3. If you need more space for your responses, continue on a separate sheet indicating question number.

2. General Information

A. Has there been a change in facility ownership or management? ☐ Yes ☐ No

If *yes*, please explain: _____

_____

B. Provide details of any new start-up services or any services discontinued during the past fiscal year.

C. Has the facility's license been revoked, suspended or restricted during the past fiscal year? ☐ Yes ☐ No

If *yes*, please provide details: _____

_____

D. Has any accreditation program revoked, suspended or restricted the facility's accreditation status? ☐ Yes ☐ No

If *yes*, please provide details: _____

_____

E. Please provide a copy of the facility's latest fiscal year-end audited financial statement.

F. Please provide an updated schedule of locations and insured entities.

3. Self-Insured Retention Program (if applicable)

If this renewal is excess over a policyholder's formal Self-Insured Retention program, please provide:

1. The current limit of liability for the self-insured retention?

   Professional liability: _____ per claim _____ annual aggregate

   General liability: _____ per claim _____ annual aggregate

2. A copy of the annual independent actuarial study.
3. Verification of the account balance for the self-insured trust.

4. Professional Exposures

A. **Inpatient Beds**	**Licensed**	**Occupied**	**Annual Inpatient Days**
General / Acute Care			
Psychiatric - Do you accept involuntary admissions? ☐ Yes ☐ No			
Intensive Care			
Coronary Care			
Drug & Alcohol			
Rehabilitation			
Pediatrics			
Hospice			
Nursing Home (Coverage may not be available)			
Extended Care			
Assisted Living			
Maternity			
Bassinets (Standard)			
Bassinets (Staff Enhanced Electronic Fetal Monitoring training)			
Total Hospital Beds (including Bassinets):			

Annual Number of: Admissions: _____ Births: _____ Inpatient Surgeries: _____

B. **Non-Physician Personnel**	**No. Employed**	**No. Contracted**
Aids or Orderlies		
Anesthesiology Assistants		
*Chiropractors		
*Dentists		
Inhalation / Respiratory Therapists		
Laboratory Technicians		
LPN's		
Medical Technicians		
Nuclear Medicine Technicians		
#Nurse Anesthetists - Are they supervised by anesthesiologists? ☐ Yes ☐ No		
*Nurse Midwives		
#Nurse Practitioners / Clinical Nurse Specialists		
Occupational / Physical Therapists		
#Optometrists		
Paramedics or EMT's		
*Perfusionists		
Pharmacists		
#Physician Assistants		
Physiotherapists		
*Podiatrists		
#Psychologists / Psychotherapists		
RNs		
Social Workers		
#Surgical Assistants (Certified or Licensed)		
Other (describe):		

**Separate Application Required – Refer to Company*

#*Separate Application Required for New Personnel if not Previously Submitted*

_____ Total number of all employees including professional, clerical, executive and maintenance.

_____ Number of Leased Employees. Provide a list of positions where utilized.

C. **Hospital Based or Free Standing Outpatient Utilization and Services** – For requested visit classifications, complete number of annual visits and *not* number of procedures. For example, if someone came in and had more than one type lab work done, or maybe lab work and then x-ray, that would be just one visit and *not* the total number of procedures. For requested procedure classifications, provide the actual number of annual procedures.

Description	Number	Description	Number
Abortion Clinic	_____ Occupied Beds _____ Annual Visits	Medical/Hosp./Surg. Equipment Rental	_____ Annual Gross Sales
*Bariatric Surgery	_____ Annual Procedures	Medical/Hosp./Surg. Equipment Sales	_____ Annual Gross Sales
Birthing Center	_____ Occupied Beds _____ Annual Visits	Medical Lab	_____ Annual Receipts
Blood or Plasma Bank	_____ Annual Donations	Mental Health Counseling	_____ Occupied Beds _____ Annual Visits
Cardiac Rehabilitation	_____ Occupied Beds _____ Annual Visits	Municipal Health Department	_____ Annual Visits
College/University Health Center	_____ Occupied Beds _____ Annual Visits	Ocular Lab	_____ Annual Receipts
Community Health Center	_____ Occupied Beds _____ Annual Visits	Oncology Cancer Center - Radiation - Chemotherapy	_____ Occupied Beds _____ Annual Procedures _____ Annual Procedures
Crises Stabilization Center	_____ Occupied Beds _____ Annual Visits	Optical Establishment	_____ Annual Receipts
Dental Lab	_____ Annual Receipts	Organ Bank-Direct Processing	_____ Annual Receipts
Developmental Disability Rehabilitation	_____ Occupied Beds _____ Annual Visits	Organ Bank-No Direct Processing	_____ Annual Receipts
Developmental Health Counseling	_____ Annual Visits	Pathology Lab	_____ Annual Receipts
Dialysis Center	_____ Annual Visits	Pharmacy (excluding inpatient)	_____ Annual Receipts
Emergency Room (hospital)	_____ Annual Visits	Physical/Occupational/Speech Rehab.	_____ Occupied Beds _____ Annual Visits
Emergicenter (free standing)	_____ Occupied Beds _____ Annual Visits	Quality Control/Reference Lab	_____ Annual Receipts
Home Care-Durable Equipment	_____ Annual Receipts	Substance Abuse-Counseling	_____ Occupied Beds _____ Annual Visits
Home Care-Intravenous Therapy	_____ Annual Visits	Substance Abuse-Skilled Medical	_____ Occupied Beds _____ Annual Visits
Home Care-Personal Care	_____ Annual Visits	*Surgery Center (free standing)	_____ Occupied Beds _____ Annual Procedures
Home Care-Rehabilitation	_____ Annual Visits	Trauma Rehabilitation-Skilled Medical	_____ Occupied Beds _____ Annual Visits
Home Care-Respiratory Therapy	_____ Annual Visits	Trauma Rehabilitation-Therapy	_____ Occupied Beds _____ Annual Visits
Home Care-Skilled Care	_____ Annual Visits	Trauma Rehab.-Transitional Living	_____ Occupied Beds _____ Annual Visits
Hospice Care	_____ Occupied Beds _____ Annual Visits	Urgent Care (free standing)	_____ Occupied Beds _____ Annual Visits
Hospital Clinics, Dispensaries, or Infirmaries	_____ Annual Visits	Weight Loss Center	_____ Occupied Beds _____ Annual Visits
#Hospital Other Outpatient Services	_____ Annual Visits		
Hospital Outpatient / One-day Surgery	_____ Annual Procedures		
Hospital Psychiatric Outpatient	_____ Annual Visits	X-ray/Imaging Center	_____ Annual Receipts

**Separate Application Required if new operation – Refer to Company*

#*Referred for lab, x-ray, other diagnostic test, etc.*

5. Premises and Operations

A. Are there any construction plans for the next twelve months? ☐ Yes ☐ No
If *yes*, please provide cost of project: _____

B. Total square footage of parking lots or decks: _____

C. Total number of swimming pools: _____

D. Total number of lakes: _____

E. Total number of fountains: _____

F. Does the facility have a day care center? Child: ☐ Yes ☐ No Adult: ☐ Yes ☐ No
Is it open to the public? Child: ☐ Yes ☐ No Adult: ☐ Yes ☐ No
Number enrolled in the past 12 months: Child: _____ Adult: _____

G. Does the facility have a fitness center/health club? ☐ Yes ☐ No
Number of members enrolled in the past 12 months: _____
Annual Gross Sales: _____

H. Is Limited Pollution Liability coverage desired? If *yes*, separate application required. ☐ Yes ☐ No

I. Is Excess/Umbrella Liability coverage desired? If *yes*, separate application required. ☐ Yes ☐ No

Fraud Warning – It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

NOTICE

This policy is issued by your risk retention group. Your risk retention group may not be subject to all of the insurance laws and regulations of your state. State insurance insolvency guaranty funds are not available for your risk retention group.

Consent to Conditions of Consideration of the Application for Insurance

I accept the following conditions during the processing and consideration of my application—regardless of whether or not I am granted insurance—and for the duration of the insurance which may be issued to me:

To the fullest extent permitted by law, I extend absolute immunity to, and release ProAssurance, its directors, officers, agents, employees and other authorized representatives from any and all liability for any acts pertaining to my application for insurance, including ultimate cancellation, rejection, or approval for insurance, and any communications, reports, records, statements, documents, or disclosures, including otherwise privileged or confidential information, made or given in good faith with respect to such application.

Important: Incomplete or incorrect information could require retroactive upward premium adjustment and, in the event of a claim, could lead to a denial of coverage. The following is an Authorization to Release Information which requires your signature. Please read it carefully.

Name: _____ Title: _____

Signature: _____ Date: _____

Insurance Agent/Broker (if applicable):

Agent: _____ Phone: _____
Agency: _____ Fax: _____
Address: _____ Email: _____
_____ License No.: _____
Signature: _____

Insured Entities and D/B/A's
Schedule A

Entity Name: ______________________________
Address: ______________________________
____
Tax ID No.: ____________________ Retroactive Date: ____________
Ownership and relationship to the policyholder: ______________________________
____
Description of all operations and activities: ______________________________
____

Entity Name: ______________________________
Address: ______________________________
____
Tax ID No.: ____________________ Retroactive Date: ____________
Ownership and relationship to the policyholder: ______________________________
____
Description of all operations and activities: ______________________________
____

Entity Name: ______________________________
Address: ______________________________
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Tax ID No.: ____________________ Retroactive Date: ____________
Ownership and relationship to the policyholder: ______________________________
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Description of all operations and activities: ______________________________
____

Entity Name: ______________________________
Address: ______________________________
____
Tax ID No.: ____________________ Retroactive Date: ____________
Ownership and relationship to the policyholder: ______________________________
____
Description of all operations and activities: ______________________________
____

Please attach additional sheets if necessary.

Proxy for Existing
ProAssurance American Mutual, A Risk Retention Group Members

In consideration of the ProAssurance American Mutual, A Risk Retention Group's issuance of insurance to the Insured, the Insured hereby constitutes and appoints the Chairman of the Board of ProAssurance American Mutual, A Risk Retention Group as the Insured's proxy to attend all meetings of the members of ProAssurance American Mutual, A Risk Retention Group, with full power to vote as proxy for the Insured and act in the Insured's name, place and stead, in the same manner, to the same extent, and with the same effect that the Insured might if personally present, giving to the Chairman of the Board full power of substitution. This grant of a proxy shall continue in force indefinitely until either (1) the Insured ceases to be a policyholder of ProAssurance American Mutual, A Risk Retention Group or (2) the Insured revokes the proxy.

THE INSURED MAY REVOKE THIS PROXY AT ANY TIME BY ATTENDING A MEETING OF THE MEMBERS OF PROASSURANCE AMERICAN MUTUAL, A RISK RETENTION GROUP OR BY SENDING PROASSURANCE AMERICAN MUTUAL, A RISK RETENTION GROUP A WRITTEN NOTICE REVOKING THE PROXY.

_____
Insured

_____
Signature of Insured or Authorized Officer

_____
Print Name

_____
Title

_____
Date